



Weekly News

This week – go paperless

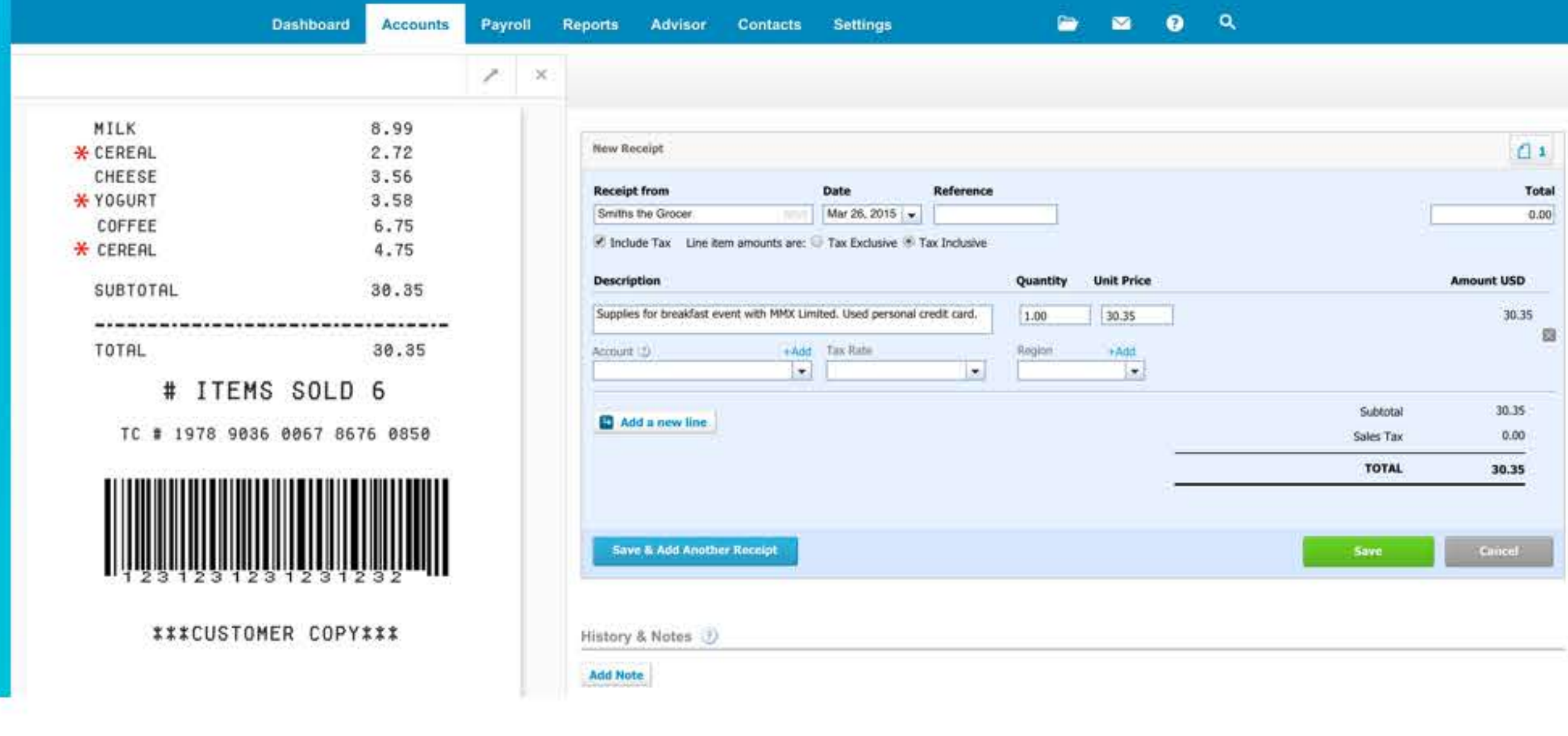
26 September 2015



The paperless office becomes reality

The paperless office was first predicted in 1975. So why are many businesses still drowning in documents? With the rise of mobile, cloud, and digital workflow, it's finally time to stop shuffling paper.

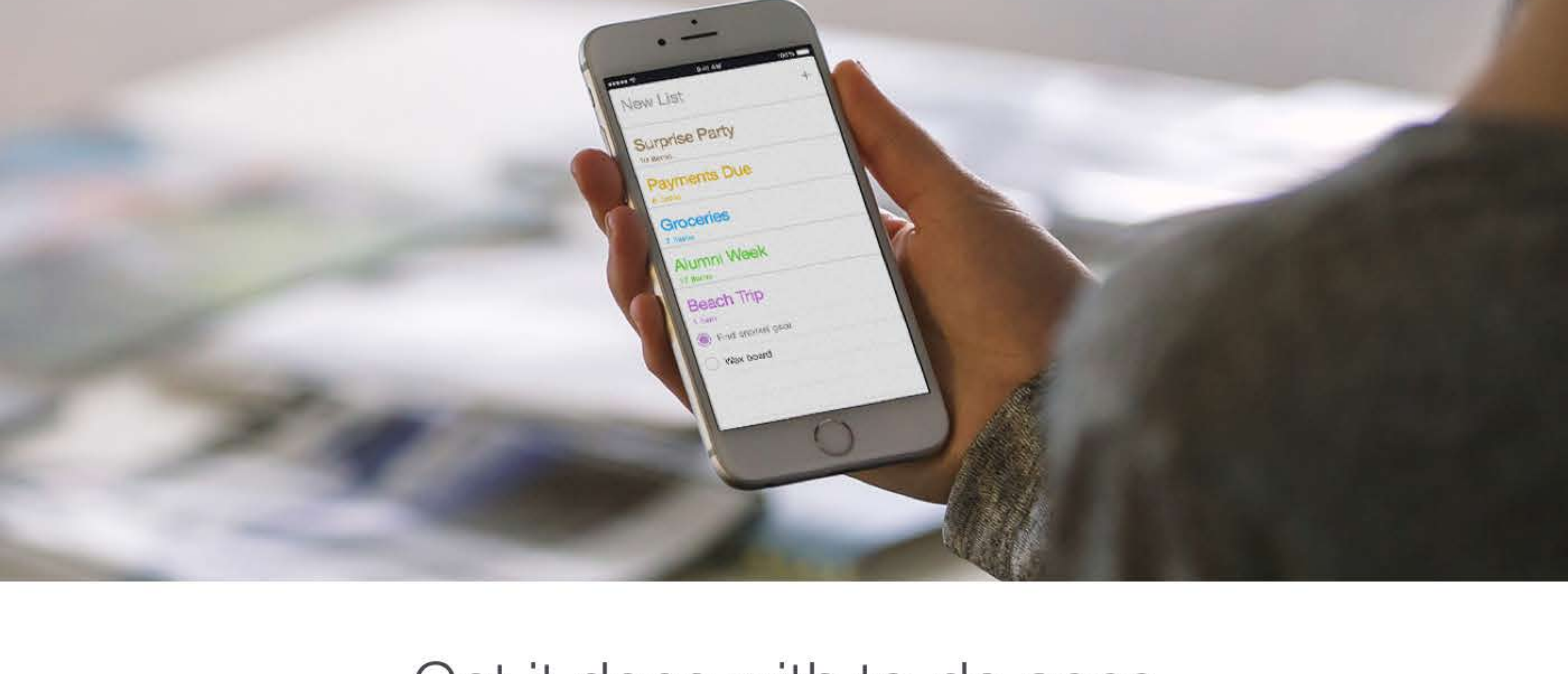
[Learn how](#)



Store your files in Xero

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Get it done with to-do apps

Ditch the frantic note scribbling and computer screen covered with post-its. Tailored apps can help you with everything from task lists to project and time management. Find the best with this top 40.

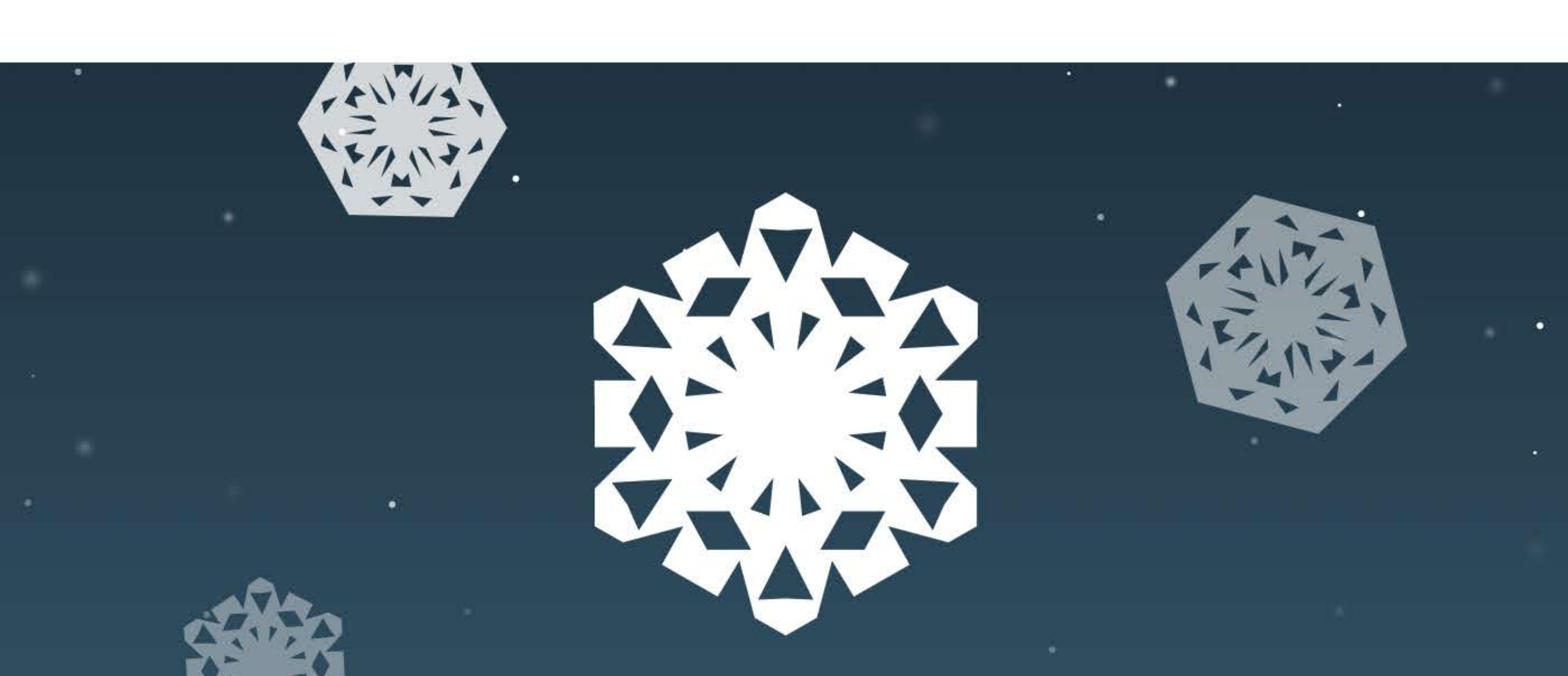
[Explore the apps](#)



10 easy steps for going paperless

Follow these steps and you'll go from paper-pushing to paperless in the time it takes to unplug your fax machine.

[Read more](#)



Online paper snowflakes

The joys of paper don't have to disappear – check out this beautiful virtual paper snowflake maker.

[Have a go](#)

“Given the right circumstances quite ordinary people consistently do extraordinary things.”

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